

GEOSS Infrastructure Development Task Team

Draft Terms of Reference

Purpose

Ensure coordination, and integration as appropriate, among the various components of the GEOSS infrastructure for management and sharing of data, information and knowledge resources.

Duties

- Design the overarching architecture of the GEOSS Infrastructure, along with their main components.
- Establish performance expectations for each component and means to measure their achievement.
- Monitor progress of each component at regular intervals against the performance expectations.
- Prepare a report on progress of the Foundational Task for inclusion in the annual GEO Work Programme Progress Report.

Membership (to be approved by the Programme Board)

- Representatives from GEO Member States and Participating Organizations that provide resources to the components of this Foundational Task.
- Representatives from the GEO Secretariat

Operating Procedures

- The Task Team shall operate by consensus.
- The Task Team will select three co-chairs, one of whom nominated by the GEO Secretariat.
- There will be at least three meetings of the Task Team each calendar year.
- Meetings will generally be held as teleconferences unless there is agreement from members to hold an in-person meeting.
- Documents for decision by the Task Team should be distributed at least two weeks in advance of the meeting unless there are exceptional circumstances.