



GROUP ON
EARTH OBSERVATIONS

GEO-V

19-20 November 2008

Secretariat Operations Budget for 2009

Document 18(Rev2)

As accepted at GEO-V

Secretariat Operations Budget for 2009

(All figures in Swiss Francs)

(As accepted at GEO-V)

1 INCOME

Argentina, China, the European Union, Germany, Japan, the Republic of Korea, the Netherlands, the Republic of South Africa and the United States of America have already pledged their contributions to the Trust Fund for 2009, leading to a total amount of CHF 2,616,837.

It is expected that the same number of Experts will be seconded to the Secretariat, representing an in-kind contribution of CHF 1,442,000, equivalent to that of 2008. In-kind contributions of office space by WMO will also remain at the same level, leading to a total in-kind contribution of CHF 1,522,000.

The working capital in the Trust Fund at the beginning of the year is projected at CHF 1,312,317 (see Document 17).

The expected total income to date for 2009 (cash and in-kind) is thus CHF 5,451,154, as summarized in Table 1.

2 EXPENDITURE

The projected expenditure for 2009 as accepted at GEO-III (GEO-III – Document 14) was 5,871,287. Taking account of the experience gathered in the first three years of GEO, the Executive Committee agreed that, to achieve GEO's objectives, a budget of CHF 4,5 million in cash and CHF 1,5 million in kind represents the required "working level" of the GEO Trust Fund, as stated in the Co-Chairs' letter dated 6 October 2008.

3 BUDGET

A breakdown of the proposed budget is presented in Table 2.

The proposed budget currently presents a deficit of CHF 553,686, when the remaining working capital of CHF 1,312,317 is included in the current income. As documented in the Report on Income and Expenditure 2008 (Document 17(Rev1)), the working capital needs for Secretariat operations is CHF 2,000,000. Therefore, in order to balance the budget in 2009 and restore the working capital at the required level, additional contributions of CHF 2.6 million should be pledged in 2009.

It should be emphasized that cash contributions to the Trust Fund have consistently decreased from CHF 3,7 million in 2006 to CHF 3,2 million in 2007 and to CHF 3.1 million in 2008 (see Table 5 in Document 17(Rev1)). This decrease in contributions was accommodated in 2008 by reducing the working capital from CHF 2,160,000 in January to CHF 1,312,317 at the end of the year. This has already created a difficult cash flow situation for the beginning of 2009. If the same situation is reproduced in 2009, the Secretariat will no longer be able to operate after 2009.

**TABLE 1
EXPECTED INCOME**

Projected Opening Balance	1,312,317
Contributions pledged at or before GEO-V	
Argentina (USD 14,000)	15,000
China (USD 80,000)	88,000
European Union (€600,000)	950,000
Germany (€100,000)	158,000
Japan (¥40 million)	502,737
Korea (USD 88,000)	104,000
Netherlands	154,400
South Africa (ZAR 1,000,000)	172,700
USA (USD 429,000)	472,000
Total contributions pledged at or before GEO-IV	2,616,837
Seconded Experts	1,442,000
Office space (WMO)	80,000
Total in-kind	1,522,000
TOTAL EXPECTED INCOME	5,451,154

**TABLE 2
EXPENDITURE**

Staff Costs and related expenses*		1,700,000
Seconded Experts (in kind)*		1,442,000
Staff Mission Travel		500,000
Official GEO Meetings (3 Executive Committee Meetings, 1 Plenary)		60,000
Programme Costs		
Contractors (salary and travel)	500,000	
Meetings and Workshops	800,000	
<i>Total Programme Costs</i>		1,300,000
Outreach		
Materials	100,000	
Events	150,000	
<i>Total Outreach</i>		250,000
Communications		
ICT charges (Internet, network, ftp, e-mail)	40,000	
Webex	50,000	
ICC Hosting	45,000	
Email discussion lists	5,000	
<i>Total Communications</i>		140,000
Premises and Equipment		
Office space (in kind)	80,000	
Rental and maintenance	80,000	
Computers and equipment	10,000	
Software	5,000	
<i>Total Premises and Equipment</i>		175,000
Representation		10,000
Incidental Expenses		15,000
External Audit Costs		20,000
Expenditure		5,612,000
WMO Service Costs		392,840
Total Expenditure		6,004,840
Expenditure in cash		4,482,840
*based on standard staff costs 2008-2011		