

Minutes of 45th DSWG Teleconference

Time: 14:00-15:30 UTC, 26 March, 2014

Participants:

Greg Withee (Chair), Ganiy Agbaje, Steve Browdy, Bob Chen, Toshi Kamei, Takayuki Kawai, Michel Schoupe, Osamu Ochiai

1. Review Minutes of 44th DSWG telecon and Action Items (Ochiai)

- Accepted minutes of 44th DSWG telecon.
- To be checked who is responsible for keeping in touch with CEOS policy group. (**Action GEO Secretariat**)

2. Update

Data-CORE/GCI (Browdy)

- AIP-7 CFP has been issued. The due date of response submission is April 4th. There will be a virtual kick-off meeting through WebEx. During the GEO Work Plan Symposium, there will be an AIP-7 side event.

Legal Interoperability (Doldirina, Uhler)

- No updates available.

Documentation and Data Quality (Withee)

- A telecon will be organized to discuss the way-forward.

Capacity Building (Bonora)

- A next call will be set up in few weeks.

4. Discussion

DSWG Priorities in 2014

- Item #2, 4, 7, 8, 10 have been reviewed and no comments.
- Item #1, since the new DSPs approved by DSWG, the next step is to submit to IPWG. The first meeting of IPWG will be in April 9-11. GEO Secretariat currently creating a list of inputs including the new DSPs to be presented at the first meeting. GEO Secretariat will keep informing the outcome of the meeting to DSWG.
- Item #3, to be updated after the RDA meeting in Dublin.
- Item #5, changed May to June in the second bullet point in the milestone. Deleted “by May 2014”.
- Item #6, to be updated by Steve.
- Item #9, possible cross-work with the Data Management Principles Task Force. Further comments are welcome.
- It was decided the document should be a living document which DSWG can refer and review the activities. Although it is not meant to monitor the activities, it might be worth to indicate status of activities with G/Y/R color. It

was decided to go one more review in the next teleconference.

5. Other Business

- Greg briefed the status of the co-chairs discussion on the Data Management Principles Task Force. The DSWG co-chairs have been asked to review the draft Terms of Reference of the Task Force. The co-chairs are developing a letter of response to the ToR that would be circulated once agreed among co-chairs.
- Michel asked DSWG preparation to the GEO Work Plan Symposium. A PPT presentation will be developed for reporting the activities. Michel is going to develop a draft PPT report for DSWG review. (**Action Michel Schouppe**) It was suggested to be careful and to be short when mentioning the new DSPs in the presentation. GEO Secretariat will ask all DSWG if someone else will participate to the symposium. (**Action GEO Secretariat**)
- Next teleconference will be on 16th April with RSA as Chair